



**adelphi**

**adelphi** is an innovative and internationally operating consultancy. We specialise in developing and implementing sustainability strategies for companies, public sector institutions and international organisations. Through our activities, we promote eco-efficiency, innovation and corporate social responsibility.

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## Student Assistant / Intern (20h/week)

We are looking for an immediate assignment of a student assistant or intern in our project team in Berlin.

### Focus and Scope

Our project team conducts research and consulting services in the field of sustainable economic policy. Topics range from CSR, environmental management systems, and ecological industrial policy to market-based instruments for the restructuring of the economy, focussing particularly on climate change.

### Your Tasks

- Translation and editing of reports, studies and other relevant documents,
- Research support and data preparation,
- Development of short reports and support for preparation of studies and tenders,
- Support of project management tasks.

### Your Qualifications

- English native speaker (proficiency in German is an asset),
- Enrolled at a German university,
- Studying economics/business administration or social science (at least two more years to study),
- Computer literacy (comfortable with MS Office),
- Good organisational skills, motivated and with team spirit,
- International experience will be an advantage.

### Our Offer

You can expect inspiring real work experience within a motivated, collaborative and diverse team with flexible working hours.

Please send your CV and Letter of Motivation no later than 20 July 2010 to [jobs@adelphi.de](mailto:jobs@adelphi.de) under the subject matter „OH 500/2“ including your preferred starting date.

Berlin, 26 June 2010

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